

Alexander Holiday Homes

Orange County and State Tax Reporting Procedures (Form Example listed on Page 2)

1. Take Total amount of rent including Taxes
(Example: Collected Rents = \$1575)
2. Total Taxes for Orange County are equal to 12.5%
3. For State Taxes (6.5%), multiply $6.5/112.5$ by the total rent of \$1575
 $(6.5 / 112.5)$ times 1575 is equal to \$91
4. For County Taxes (6%), multiply $6/112.5$ by the total rent of \$1575
 $(6 / 112.5)$ times 1575 is equal to \$84
5. The total amount of taxes collected in this example would be (1) the State Taxes of \$91, added with (2) the County Taxes of \$84, for a total of \$175
6. Finally, deduct the total amount of taxes (\$175) from the original amount of collected rents (\$1575) to find the total amount of rent not including taxes.
 $\$1575 - \$175 = \$1400$
7. To insure correct calculations, add the amount of State and County taxes to the amount of rent. If the calculations are correct, this amount should equal the total is step 1.

Converting from Foreign Rates:

To convert from UK, or Canadian Dollar amounts to United States Dollars, multiply the amount collected in rents by the most current exchange rate. For example, £1000 times 1.5 would be equal to \$1500

Alexander Holiday Homes

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Orange County and State Tax Report Owner Bookings

Owner Name: John Doe

Rental Property Full address: 123 Main Street
Kissimmee FL
34747

County: Orange

Rentals for the month of: July Year: 2006

Please Enter the Total Rent in U.S Dollars Not Including Taxes					
Dates Rented	Number of Nights Rented	Total Rent (Not including Taxes)	State Tax (1 = 6.5%)	County Tax (2 = 6%)	Total Due (1 + 2 = 12.5%)
07/11 to 07/18	7	\$807.17	\$52.47	\$48.43	\$100.90
07/26 to 07/31	6	\$592.83	\$38.53	\$35.57	\$74.10
Totals:		\$1400	\$91	\$84	\$175

I hereby certify that this return is true and complete to the best of my knowledge

Signed: Signature Here Date: Date Here

Name (Print) John Doe

*****Tax Breakdown should be*****

Orange County:	State: 6.5 %	County: 6%	Total: 12.5 %
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Received in U.S by: _____ Date: _____
(Do Not complete this last line - for Internal Records)